



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING**

September 7, 2023

**1. CALL TO ORDER CLOSED SESSION AGENDA**

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:00 p.m.

**2. CLOSED SESSION:** The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)
- 2.4 Public Employee Performance Evaluation, Superintendent (Govt Code 54957)

**3. CALL TO ORDER REGULAR BOARD MEETING - 7:00 P.M.**

3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:05 p.m.

**MEMBERS PRESENT:**

Mrs. Janet Gillis, President  
Mr. Jarod Middleton, Vice President  
Mrs. Carol Presunka, Clerk  
Mrs. Beth Erickson, Member  
Mr. Nick Villalobos, Member

**STAFF MEMBERS PRESENT:**

Ms. Kristi Schwiebert, Superintendent  
Ms. Carlena Grandey, Admin. Asst. to Superintendent  
Mr. Linh Nguyen, Asst. Supt., Educational Services  
Mr. John Pappalardo, Chief Financial Officer  
Mr. Mujtaba Rauf, Director of Information Technology

3.2 Report out of Closed Session

There was nothing to report out from Closed Session.

**4. PLEDGE OF ALLEGIANCE**

The Board President led the Pledge of Allegiance.

**5. ADOPTION OF AGENDA**

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Villalobos, the Board adopted the September 7, 2023, agenda. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

**6. CONSENT AGENDA**

**ACTION:** On a motion by Trustee Erickson, seconded by Trustee Gillis, the Board adopted the Consent Agenda Items as follows:

- 6.2 Approved the Minutes of the Regular Board Meetings on June 15, August 3, August 17, and the Special Board on July 17, 2023
- 6.3 Approved the Personnel Report
- 6.4 Approved the Memorandum of Understanding: California State Employees' Association, Chapter 641 and the Cambrian School District

- 6.5 Approved the Memorandum of Understanding: Cambrian District Teachers' Association and the Cambrian School District  
Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

## 7. ANNOUNCEMENTS

- 7.1 Board President Gillis shared that the Cambrian's Home & School Clubs play an important role in connecting parents, teachers, and the community. She encouraged families to get involved.
- 7.2 Superintendent Schwiebert congratulated all the school sites for their successful back to school nights. She appreciated the extra effort from the staff to ensure our families felt special.

## 8. RECOGNITIONS

The Governing Board of Trustees recognized Aanvi Jha and Joseph Toulme for their pursuit of skills in two languages and meeting the defined benchmarks toward proficiency in speaking, listening, reading, and writing in one or more languages in addition to English.

## 9. PUBLIC COMMENTS

There were no comments from the public

## 10. INFORMATION AND STUDY ITEM

- 10.1 Personnel: Declaration of Need for Fully Qualified Educators - Amendment: Superintendent Schwiebert presented the amendment to the Declaration of Need for Fully 2023-24 school year which was previously approved on May 4, 2023. The amendment was necessary to meet the current needs of our district to issue any potential emergency teaching permits.

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Villalobos, the Board approved the amendment to Declaration of Need for Fully Qualified Educators to be filed with the Commission on Teacher Credentialing. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 10.2 Contract Agreement: Marcus Foster Educational Institute: Assistant Superintendent of Educational Services, Mr. Linh Nguyen, presented the proposed contract with Marcus Foster Education Institute and The Town Project to provide Restorative Justice Professional Development services through training and coaching of Cambrian staff.

Term of Agreement: September 1, 2023 through June 30, 2024

Amount: \$52,325

**ACTION:** On a motion by Trustee Erickson, seconded by Trustee Middleton, the Board approved the Marcus Foster Educational Institute contract agreement for a total of \$52,325. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 10.3 Enrollment Update: Dr. John Pappalardo, Chief Financial Officer, provided an update on the number of students enrolled on the first day of school in our district and shared the trend of Cambrian's first day enrollment numbers over the past three years.

- 10.4 Budget: 2022-23 Unaudited Actuals: Dr. John Pappalardo, Chief Financial Officer, presented the unaudited actuals for the Cambrian School District. He highlighted the differences between the estimated funds and the unaudited actuals for our unrestricted, restricted, and the general fund balances for 2022-23.

**ACTION:** On a motion by Trustee Erickson, seconded by Trustee Presunka, the Board accepted the Unaudited Financial Statements for the 2022-23 fiscal year and file the report with the County Superintendent of Schools. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 10.5 Resolution 23-24-03: Appropriations Limit (Gann Limit): Dr. John Pappalardo, Chief Financial Officer, presented Resolution 23-24-03. The resolution states that Cambrian School District has established Gann Appropriations Limit for 2022-23, 2023-24, and that the appropriations for the 2022-23 fiscal year does not exceed the limitations.

**ACTION:** On a motion by Trustee Presunka, seconded by Trustee Villalobos, the Board adopted Resolution 22-23-05: 2022-23 Appropriations Limit and declared that the appropriations for the 2022-23 fiscal year does not exceed the limitations imposed by Proposition 4 (1979). Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 10.6 Potential Future Board Agenda Items (Cambrian Board Policy 9322): As outlined in Board Policy 9322, the Board members had the opportunity to request an item to be added to a future Board Agenda. The Board requested that the following items be brought to a future agenda for discussion: Parcel Tax, Potential Board Member - Candidate Costs, Board Member Compensation, Potential Mask Mandate, and Cambrian Board Policy and Procedure 6154: Homework.

## 11. COMMUNICATIONS

Trustee Presunka was able to join the Farnham Home and School Club back to school social and shared that it is a wonderful way to make Farnham families feel special. She also encouraged the other board members to join the Legislative Action Committee if they are interested in politics. Mrs. Presunka reminded the Board of the many upcoming events.

Trustee Middleton invited the members of the Board to join Price Middle School on September 11 for their student run Peace Ceremony. He also encouraged the Board to join him for his 8<sup>th</sup> grade classroom presentations regarding his time at ground Zero.

Trustee Villalobos praised all the school sites Back to School Nights and stated that it was a fun time as a parent and as a Board Member.

Trustee Erickson joined Sartorette's Home and School Club meeting. She was encouraged by how many people were in attendance. Mrs. Erickson also shared that Sartorette holds their Home and School Club meetings in both English and Spanish.

Superintendent Schwiebert invited the Board to Bagby's Butterfly Parade on September 29.

## 12. CLOSED SESSION

There was no resumption of closed session.

## 13. ADJOURNMENT

**ACTION:** There being no further business, the September 7, 2023, regular meeting of the Governing Board of Trustees was adjourned at 8:36 p.m. on a motion by Trustee Villalobos, seconded by Trustee Middleton. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

Respectfully submitted,

Approved and ordered entered into the proceedings  
of the Cambrian School District on September 21, 2023.

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Kristi Schwiebert  
Secretary to the Governing Board

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Clerk of Governing Board of Trustees