



BOARD OFFICE HOURS

The Governing Board realizes the importance of transparency and accessibility to the community, we believe that implementing Board Office Hours with community members will promote more accessibility and allow for open dialogue on current and high priority needs. Brown Act requirements state, Board meetings are meetings of the Board that are open to the community. All Board discussions, except those of a confidential nature, must be held in public with a majority of the Board. Board Office Hours allow for two-way communication in a less formal setting and are open to staff, students, and community members.

THE ROLE OF THE BOARD

The Cambrian Board of Trustees works with the Superintendent to:

- Provide direction for the district
- Establish District policies and procedures
- Ensures accountability
- Provide community leadership on behalf of the district and public education

The Board does not engage in school operations. This is the role of the district and school staff.

PROTOCOL

- The Board will create a schedule at the first meeting of the new school year to set dates and times for office hours. Meetings will be posted on the district and school websites.
- A designated room at each school site will be chosen and publicly posted. The community is welcome to attend a meeting at any site.
- Due to Brown Act restrictions, only two (2) Board members can attend a single meeting.

ADDITIONAL REQUIREMENTS AND GUIDELINES

- To ensure compliance with the Brown Act, Board members will not communicate the content of these meetings to other Board members individually, but report out as a whole at a duly agendized Board meeting.
- Please remember that the Board can only take action through a majority vote of its members. Therefore, statements by individual Board members represent the view of that Board member and NOT the Board as a whole.
- Because of Brown Act restrictions, no decisions can or will be made during Board Office Hours. Decisions will only be made during duly agendized Board meetings.

- Since the Brown Act only allows a Board majority to meet in a duly agendized meeting, the best time to address the Board as a whole is at a public Board meeting or in writing.
- There is no guarantee that conversations during Board office hours will be confidential.
- Please be courteous and respectful. While we might not agree on every issue, we share the common goal of providing the best education possible to our students.

APPROPRIATE TOPICS

- Priorities, goals and/or policies of the district.
- Any issues that one is unable to resolve through appropriate channels, contact the Superintendent's office. Only if you are unable to resolve the issue with the Superintendent, would you then involve the Board.
- A reminder that Board Office Hours are considered public, any sensitive issues should be addressed by alternate means.