



## Cambrian School District Job Description

### **Intervention Support Specialist**

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#### **DEFINITION**

Use approved District curriculum to provide one on one small group specialized instruction and support for K-5 students who need assistance in the areas of English Language Arts (ELA), Math, and/or English Language Development (ELD).

#### **Supervision and Evaluation**

School Principal

#### **Examples of duties**

- Implement with fidelity, District prescribed research-based high intensity programs in the areas of ELA, math and/or ELD.
- Conduct ongoing assessments of student performance.
- Communicate student assessment results and progress to student, parents and teacher.
- Participate in yearly training for the implementation of District Specialized programs and curriculum.
- Participate in on-going in-service training programs as assigned.
- Meet regularly with principal and or Teacher on Special Assignment (Tosa) for program review and student data analysis.

#### **Qualifications**

Knowledge of:

- Correct English usage, spelling, grammar and punctuation.
- Instructional principles and techniques used in improving reading, language and mathematical skills and English Language Development.
- Principles of administration, scoring and interpretation of examinations.
- Methods and procedures used in standard record keeping and statistical compilation.
- Classroom procedures and rules of conduct.

Ability to:

- Implement District provided high intensity academic support programs.
- Monitor student progress and identify problem areas and areas of relative learning progress.
- Prepare and maintain accurate and up-to-date records, files and other documentation, and perform a variety of other general clerical tasks.
- Work with a significant degree of independence and judgment.
- Organize work and set priorities.

**Education and Experience**

- High School Diploma; Meet one of the following criteria: completed at least two years of study at an institution of higher learning, or obtained an Associate's Degree (or Higher).
- One year of experience in instructing, tutoring or assisting in the instruction or tutoring of students.

**Terms of Employment**

- Work year starts October 1 and ends April 30.
- Salary is Range 32 of the Classified Salary Schedule.