



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

September 21, 2023

1. CALL TO ORDER CLOSED SESSION AGENDA

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:00 p.m.

2. CLOSED SESSION: The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)
- 2.4 Public Employee Performance Evaluation, Superintendent (Govt Code 54957)

3. CALL TO ORDER REGULAR BOARD MEETING - 7:00 P.M.

3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:02 p.m.

MEMBERS PRESENT:

Mrs. Janet Gillis, President
Mr. Jarod Middleton, Vice President
Mrs. Carol Presunka, Clerk
Mrs. Beth Erickson, Member
Mr. Nick Villalobos, Member

STAFF MEMBERS PRESENT:

Ms. Kristi Schwiebert, Superintendent
Mrs. Natalie Gioco, Asst. Supt., Personnel Services
Ms. Carlena Grandey, Admin. Asst. to Superintendent
Mr. Linh Nguyen, Asst. Supt., Educational Services
Mr. John Pappalardo, Chief Financial Officer
Mr. Mujtaba Rauf, Director of Information Technology

3.2 Report out of Closed Session

There was nothing to report out from Closed Session.

4. PLEDGE OF ALLEGIANCE

The Board President led the Pledge of Allegiance.

5. ADOPTION OF AGENDA

ACTION: On a motion by Trustee Erickson, seconded by Trustee Middleton, the Board adopted the modified September 21, 2023, agenda. Item 9.1 Facilities: Energy and Water Optimization Update was moved to after 9.4 Measure R: Construction Management Contract Amendment #1 - Modular Classroom Projects. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

6. CONSENT AGENDA

ACTION: On a motion by Trustee Erickson, seconded by Trustee Villalobos, the Board adopted the Consent Agenda Items as follows:

- 6.2 Approved the Minutes of the Regular Board Meeting on September 7, 2023
- 6.3 Approved the Personnel Report
- 6.4 Accepted the Board Warrants for June, July, and August 2023
Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

7. ANNOUNCEMENTS

- 7.1 Board President Gillis shared that fall is in the air and encouraged families to check their school site calendars for all the October activities and festivals.
- 7.2 Superintendent Schwiebert shared that last week the Cambrian Education Foundation, the Home and School Clubs, and members of the District staff held a workshop. The workshop was an opportunity for the District to partner and hear from the parent lead groups to better support the Cambrian students.

Superintendent Schwiebert gave a shout out to our Educational Services Department. We are currently in the process of piloting a new Science curriculum. She thanked Mr. Linh Nguyen, Assistant Superintendent of Educational Services, for all his hard work in coordinating the adoption process. Superintendent Schwiebert encouraged families and the community to come and view the potential science material in our front office.

Superintendent Schwiebert reminded families that goal setting conferences are just around the corner and it is a great opportunity for families to partner with their child's teacher.

8. PUBLIC COMMENTS

There were no comments from the public

9. INFORMATION AND STUDY ITEM

- 9.1 Budget: 2021-22 Audited Financial Statements: Tarek Radwan from EdiBailly shared the audited financial statements for the District and Measure R for the 2021-22 fiscal year. The purpose of the audit is to provide an objective independent examination of the District's financial statements and to issue a formal report. The report includes aspects of the district's financial statements and whether they are presented accurately and fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America.

ACTION: On a motion by Trustee Villalobos, seconded by Trustee Middleton, the Board accepted the audited financial statements for the District and Measure R for the 2021-22 fiscal year. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 9.2 Measure R: Change Orders 1A, 1B, and 1D - Modular Classroom Projects: Cheryl Demeyer from RGM Kramer Inc., presented the change orders in connection with the replacement the oldest portables located at Fammatre, Farnham, Sartorette, and Price Middle School.

ACTION: On a motion by Trustee Presunka, seconded by Trustee Erickson, the Board ratified the three (3) necessary change orders, 1A, 1B, and 1D, in connection with the Modular Classroom Projects. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 9.3 Measure R: Construction Management Contract Amendment #1 - Modular Classroom Projects: Cheryl Demeyer from RGM Kramer Inc., presented the first amendment for Construction Management Services in regards to the Modular Classroom Projects. The amendment reflects the current Construction Management Fees based on the end of project adjustment. The adjusted Construction Management Fees are:

Amendment #1 - Adjusted increase in Fees:
Fammatre: \$78,036
Farnham: \$104,028
Price: \$97,734
Sartorette: \$84,222

Revised Construction Management Fees to Date:
Fammatre: \$812,896
Farnham: \$838,888
Price: \$832,594
Sartorette: \$838,888

ACTION: On a motion by Trustee Presunka, seconded by Trustee Erickson, the Board approved the first amendment for Construction Management Services with RGM Kramer Inc. for Fammatre, Farnham, Price, and Sartorette. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 9.4 Facilities: Energy and Water Optimization Update: Mr. Brooklyn Stewart and Mr. Robert Hudson, Centrica Business Solutions Services, Inc., presented a report that identifies current facility assessment and proposed facility improvement measures that if implemented, will result in energy and utility savings which would exceed the cost of implementation of such measures.

Proposed facility improvement measures are:

- Upgrade all lighting at the District Office
- Increase solar production at 6 sites
- Install District-wide irrigation controls
- Install touch-free plumbing fixtures
- Install EV Chargers at all schools and the District Office

- 9.5 Personnel: Provisional Internship Permit: President Gillis shared the Provisional Internship Permit. The permit allows districts to fill an immediate staffing need by hiring an individual who has not yet met the subject matter competence requirement needed.

ACTION: On a motion by Trustee Middleton, seconded by Trustee Erickson, the Board approved the Provisional Internship Permit for Ms. Bobby-Lou Bottu-Manzi qualifying her for the General Education Multiple Subject assignment. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 9.6 Study Session: Potential Board Member Candidate Election Fees: The Governing Board of Trustees had the opportunity to review the current process for Potential Board Member Candidates and discuss any changes they wish to make. The Board requested a draft document to be prepared for the district to contribute to a potential candidate for their candidate's statement for up to \$10,000 on the elections year when two seats have a vacancies and up to \$15,000 on the election years when three seats are vacant.
- 9.7 Study Session: Board Member Compensation: The Governing Board of Trustees had the opportunity to discuss the potential to receive monthly compensation per Education Code § 35120 (5). No further follow was requested.
- 9.8 Governing Board Office Hours Update: September 19: The Governing Board of Trustees had the opportunity to highlight some of topics that were conveyed at the last Governing Board Office Hours held at Bagby Elementary School. No follow up or direction was requested of staff.

10. COMMUNICATIONS

Trustee Presunka had the opportunity to attend a meeting with Santa Clara County Superintendent Dr. Dewan and some of the interesting topics were the rise in COVID cases and the new law SB 11 regarding public behavior at board meetings. Mrs. Presunka also had the honor to attend the student run Peace Ceremony at Price to honor 911 and reminded the Board members about the upcoming Board and Superintendent dinner on November 1.

Trustee Middleton attended Price's annual Peace Ceremony and gave a huge shout out to the students for doing a great job.

Trustee Erickson attended a workforce housing symposium at the Santa Clara County Office of Education. Other districts had the opportunity to share what they are doing to help create affordable housing for teachers.

11. CLOSED SESSION

There was no resumption of closed session.

12. ADJOURNMENT

ACTION: There being no further business, the September 21, 2023, regular meeting of the Governing Board of Trustees was adjourned at 9:37 p.m. on a motion by Trustee Villalobos, seconded by Trustee Middleton. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

Respectfully submitted,

Approved and ordered entered into the proceedings
of the Cambrian School District on October 19, 2023.

Kristi Schwiebert
Secretary to the Governing Board

Clerk of Governing Board of Trustees