

CAMBRIAN SCHOOL DISTRICT
Board Policy

Administrative Procedure 6154

Revised: Jan. 26, 2012

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INSTRUCTION

Homework

I. Individual Needs of Children

Since all children may not need the same amount of practice or study in the same areas, the nature of the assignments may vary from student to student. As strong reading skills support student success, all students should be expected to read independently as part of their homework routine.

II. Familiarity of Concepts

Assignments should be given to review or to provide independent practice or extension of skills and concepts learned in the classroom rather than new concepts. Assignment of projects should also reflect an extension of what is being taught in class as well as being at a level that can be completed by the student independently.

III. Homework should never be used as punishment or the completion of homework as an incentive in such a way as to draw attention to individual students who have not completed their work.

IV. School-Site Homework Plan

The principal and staff at each school shall develop and regularly review the school-site homework plan which includes guidelines for the assignment of homework and describes the responsibilities of students, staff and parents/guardians. The plan shall identify all of the following:

- A. For each grade level, the average amount of time that students shall be expected to spend on homework daily, in most cases should not exceed
 - 1. K-5 – ten minutes' times the grade level plus 20 minutes independent reading
 - 2. Middle school – a reasonable amount of time and independent reading.
- B. For each grade level, the extent to which homework assignments shall systematically involve participation by parents/guardians.
- C. The means by which parents/guardians shall be informed about:
 - 1. Homework expectations
 - 2. How homework relates to the student's grades
 - 3. How best to help their children

- D. Techniques that will be taught to help students allocate their time wisely, meet their deadlines and develop good personal study habits.
- E. The means by which teachers shall coordinate assignments so that students do not receive an overload of homework one day and very little the next
- F. For each grade level, the extent to which homework assignments shall emphasize independent research, reports, special reading and problem-solving activities.
- G. No student may have his/her grade reduced or lose academic credit for any excused absence when missed assignments and tests are satisfactorily completed within a reasonable period of time.
- H. The teacher of any class from which a student is suspended shall require the student to complete any assignments and tests missed during the suspension. (Education Code 48913)
- I. Students who miss school work because of an excused absence shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher, the assignments and tests shall be reasonably equivalent to, but not necessarily identical to, the assignments and tests missed during the absence. Students shall receive full credit for work satisfactorily completed within a reasonable period of time.

Students who miss school work because of unexcused absences shall be given the opportunity to make up missed work. Teachers shall assign such makeup work as necessary to ensure academic progress, not as a punitive measure.