



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING**

November 16, 2023

**1. CALL TO ORDER CLOSED SESSION AGENDA**

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:00 p.m.

**2. CLOSED SESSION:** The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)

**3. CALL TO ORDER REGULAR BOARD MEETING - 7:00 P.M.**

3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:00 p.m.

**MEMBERS PRESENT:**

Mrs. Janet Gillis, President  
Mr. Jarod Middleton, Vice President  
Mrs. Carol Presunka, Clerk  
Mrs. Beth Erickson, Member  
Mr. Nick Villalobos, Member

**STAFF MEMBERS PRESENT:**

Ms. Kristi Schwiebert, Superintendent  
Mrs. Natalie Gioco, Asst. Supt., Personnel Services  
Mr. Linh Nguyen, Asst. Supt., Educational Services  
Mr. John Pappalardo, Chief Financial Officer  
Mr. Mujtaba Rauf, Director of Information Technology

3.2 Report out of Closed Session

There was nothing to report out from Closed Session.

**4. PLEDGE OF ALLEGIANCE**

The Board President led the Pledge of Allegiance.

**5. ADOPTION OF AGENDA**

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Presunka, the Board adopted the November 16, 2023, agenda. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

**6. CONSENT AGENDA**

**ACTION:** On a motion by Trustee Erickson, seconded by Trustee Middleton, the Board adopted the Consent Agenda Items as follows:

- 6.2 Approved the Personnel Report
  - 6.3 Approved Board Policy and Procedure 5123: Promotion/Acceleration/Retention
  - 6.4 Approved Board Policy and Procedure 6159: Individualized Education Program
  - 6.5 Approved Board Policy 6162.5: Student Assessment
  - 6.6 Approved Board Policy and Procedure 6162.51: State Academic Achievement Tests
  - 6.7 Approved Board Bylaw 9220: Governing Board Elections
- Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

## 7. ANNOUNCEMENTS

- 7.1 Board President Gillis announced that the District Office and all school sites will be closed Monday, November 20 through Friday, November 24 for Thanksgiving break. Classes for students will resume on Monday, November 27th.
- 7.2 Superintendent Schwiebert had the pleasure to join Mrs. Patti Rodriguez's 5<sup>th</sup> grade class Project Based Learning presentation. The interactive class was focusing on what is on our plates and how it effects the environment. Superintendent Schwiebert was very impressed with the students' articulation, thorough research, and how it relates to the real world.

Superintendent Schwiebert wished everyone a wonderful Thanksgiving and encouraged everyone to take the full week break.

## 8. PUBLIC COMMENTS

There were no comments from the public.

## 9. INFORMATION AND STUDY ITEM

- 9.1 Measure R: Citizen's Oversight Committee Annual Update: Ms. Kirsten Reilly, Chair of the Citizens' Oversight Committee, provided the annual written report to the Board of Trustees as required by the statutes and bylaws of Measure R. The Citizens' Oversight Committee found that the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution and that funds are being used for the purposes specified in the ballot language.

**ACTION:** On a motion by Trustee Villalobos, seconded by Trustee Middleton, the Board accepted the report from the Measure R Citizens' Oversight Committee and make it available to the public upon request.  
Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 9.2 Measure R: Change Orders 2A, 2B, 1C, 2D, and 1E - Modular Classroom Projects: Ms. Cheryl Demeyer from RGM Kramer Inc., presented the change orders in connection with the replacement the oldest portables located at Fammatre, Farnham, Sartorette, and Price Middle School.

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Erickson, the Board ratified the five (5) necessary change orders, 2A, 2B, 1C, 2D, and 1E, in connection with the Modular Classroom Projects.  
Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 9.3 2023-24 Local Control Accountability Plan Presentations for Fammatre, Farnham, and Price: Mrs. Samantha Haley, Fammatre Principal, Mrs. Amy O'Hehir, Farnham Principal, and Ms. Margaret Lavin, Price Principal, **Mrs. Julie Orlando, and Mr. James Kimure, Price Vice Principals**, provided an update of their school sites' Local Control Accountability Plans around Goal 1 and 3. Goal 1 and 3 focus on high academic achievement for all students and supports a safe school climate, culture, & learning environment so all students can reach their full academic potential.

- 9.4 Comprehensive Coordinated Early Intervening Services Plan: Significant Disproportionate: Assistant Superintendent of Educational Services, Mr. Linh Nguyen, presented an overview of the 2023 Compliance and Improvement Monitoring for Comprehensive Coordinated Early Intervening Services Plan in response to Cambrian being identified by the California Department of Education with significantly disproportionate representation of a students who are Hispanic in the disability category of specific learning disabilities. Mr. Nguyen shared the root causes for the disproportionality and the changes Cambrian is putting into place.

**ACTION:** On a motion by Trustee Villalobos, seconded by Trustee Presunka, the Board approved the Comprehensive Coordinated Early Intervening Services Plan. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

9.5 District and Cambrian District Teachers Association Joint Sunshine Statement for 2024-25 - PUBLIC HEARING: Board President Gillis opened a public hearing in regards to the joint Sunshine Statement at 10:27 pm. There were no public comments made and the hearing was closed at 10:28 p.m.

9.6 District and Cambrian District Teachers Association Joint Sunshine Statement for 2024-25: Superintendent Schwiebert recommended that the Governing Board approve the Cambrian School District and the Cambrian District Teachers Association joint sunshine statement to modify and/or amend the articles below:

Article 6: Benefits and Added Compensation

Article 9: Staffing Ratio and Class Size

Article 10: Evaluations

**ACTION:** On a motion by Trustee Gillis, seconded by Trustee Erickson, the Board approved the joint Sunshine Statement for the 2024-25 Negotiations. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

9.7 Establish Date of Annual Board Organizational Meeting: The Board is required to establish a date for the annual organizational meeting per Education Code 35143 and Cambrian Board Policy 9313. This annual meeting is for the Governing Board to elect officers who will serve from January 1, 2024 to December 31, 2024, and approve the Board Meeting dates for the 2024-25 school year. The Governing Board offices to be elected are as follows: President, Vice President, and Clerk.

**ACTION:** On a motion by Trustee Presunka, seconded by Trustee Erickson, the Board designated December 14, 2023, as the Board's annual organizational meeting. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

9.8 Board Policy and Procedure 6116: Parent and Guardian Observations (First Reading): Superintendent Schwiebert presented the revised Board Policy and Procedure in order to keep the District compliant. There were no suggestions or comments from the Board. The policy and procedure will be brought back at the next meeting for approval as part of the consent agenda.

9.9 Board Policy: Intradistrict Transfers Policy and Procedure 5116.1 (Annual Review): Superintendent Schwiebert presented the revised Board Policy and Procedure in order to keep the District compliant. There were no suggestions or comments from the Board. The policy and procedure will be brought back at the next meeting for approval as part of the consent agenda.

9.10 Call for Nominations for California School Board Association's (CSBA) Delegate Assembly for 2023-25: Board President stated that the Delegate Assembly is a vital link in the association's governance structure and sets the general policy direction for the association. Delegates ensure that the association promotes the interests of school districts and county offices of education throughout the state

No nominations were put forth.

9.11 Governing Board Office Hours Update: November 14: The Governing Board of Trustees had the opportunity to highlight some of topics that were conveyed at the last Governing Board Office Hours held at Farnham Elementary School. No follow up or direction was requested of staff.

## 10. COMMUNICATIONS

Trustee Presunka commended Assistant Superintendent of Educational Services, Mr. Linh Nguyen, on the recent Local Control and Accountability Plan committee meeting. She appreciated his time and dedication to present the wealth of knowledge in an easy way for the community to understand. Trustee Presunka also thanked everyone who attend the Slow down San Jose Kick Off hosted at Bagby Elementary School last week.

Trustee Erickson wished everyone a very Happy Thanksgiving.

**11. CLOSED SESSION**

There was no resumption of closed session.

**12. ADJOURNMENT**

**ACTION:** There being no further business, the November 16, 2023, regular meeting of the Governing Board of Trustees was adjourned at 10:41 p.m. on a motion by Trustee Middleton, seconded by Trustee Erickson. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

Respectfully submitted,

Approved and ordered entered into the proceedings  
of the Cambrian School District on January 18, 2024.

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Kristi Schwiebert  
Secretary to the Governing Board

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Clerk of Governing Board of Trustees