



Frequently Asked Questions: Election to CSBA's Board of Directors for 2024-2026 term as a Director-at-Large

How many Directors-at-Large are there? *There are 5 Directors-at-Large – African American, American Indian, Asian/Pacific Islander, Hispanic, and County. In addition, the Board includes 4 officers, 21 Regional Directors, and 1 statewide Director that represents the county offices of education.*

Which Director-at-Large positions are up for election? *In even-numbered years, the Directors-at-Large, Asian/Pacific Islander and Hispanic are elected. In odd-numbered years, Directors-at-Large, African American, American, and County.*

Who can run for Directors-at-Large? *A nominee must be a board member from a CSBA-member district or county board of education. The Director-at-Large, County must be from a CSBA-member county board of education. Please note that Standing Rule 108 prohibits simultaneous service on state-wide boards that represent the education community such as those that represent labor, parents, special interests, or other areas of the school governance community and Standing Rule 109 prohibits CSBA employees from serving on the Board of Directors.*

Who can nominate the Directors-at-Large? *Any district or county office of education whose board is a member of CSBA.*

When are nominations due? *Nomination forms are due from member boards on **Friday, October 4, 2024 by 11:59 p.m.** via online submission or emailed to nominations@csba.org. A valid nomination includes the following:*

- **Nomination form:** *A completed, signed, and dated nomination form. Member boards must secure permission before placing a name into nomination.*

When are candidate materials due? *Candidate materials are due from Director-at-Large nominees on **Friday, October 18, 2024 by 11:59 p.m.** via online submission or emailed to nominations@csba.org. A completed candidate packet includes:*

- **Candidate Form:** *A signed and dated candidate form completed by the nominee.*
- **Two letters of recommendation:** *A one page, single-sided letter addressed to CSBA President Albert Gonzalez emailed to nominations@csba.org. Recommendation letters must be from:
 - 1) A CSBA member district or county board of education - **if letter is signed by the Superintendent, it must state in the letter "on behalf of the board."**
 - 2) An individual board member from a CSBA member district or county board of education; or
 - 3) Another association of school or county board of education member*
- **An optional, one-page résumé** *from the nominee may be submitted to nominations@csba.org.*

When and where are the elections? *Wednesday, December 4, 2024 at CSBA's Delegate Assembly meeting at the Anaheim Marriott.*

How long does a Director-at-Large serve on the Board? *All Directors, including Directors-at-Large, serve two-year terms and take office immediately upon the close of the Association's Annual Education Conference and Trade Show. Directors-at-Large may run for re-election if they choose to, there are no term limits.*

When and where are the required meetings for CSBA Directors? *Directors-at-Large are required to attend the Board of Directors meetings and the Delegate Assembly meetings. There are five Board meetings each year held over a weekend, except for the meetings in May and late November/early December when the meetings are held on a single day. The meeting in late January/early February takes place at a determined offsite location while the meetings in late March/early April and late September/early October typically take place at the CSBA office in West Sacramento. The May meeting takes place in Sacramento the day before the Delegate Assembly meeting. In 2025, the December meeting will take place in Sacramento, the day before the Delegate Assembly meeting, followed by the Annual Education Conference. There are two Delegate Assembly meetings scheduled, as noted, in May and late November/early December in the host city of the Association's Annual Education Conference.*

What do Directors do? *Members of the Board of Directors establish the vision, mission, and goals for the Association, ensure that Association activities and programs remain focused on those goals and the issues identified in the Policy Platform. They provide advocacy on behalf of children, public education, local boards, and the Association; serve on committees, councils, and task forces; and receive reports and updates on major programs consistent with the Vision, Mission, and Strategic Goals of the Association. They also provide two-way communication with Delegate Assembly members and local board members and support and participate in the Association's activities and events.*

In addition, the Board has corporate duties to adopt the Association's budget; adopt and amend the Association's Standing Rules; receive reports on corporate operations; approve the hiring and terms of employment of the CEO & Executive Director, upon recommendation of the Executive Committee; comment annually on the performance, and act on the contract of the CEO & Executive Director, upon recommendation of the Executive Committee; and abide by the Code of Ethics, Conflict of Interest Policy, and Whistleblower Policy, as adopted by the Board of Directors.

For questions or additional information, please contact CSBA's Executive Office at nominations@csba.org.07/2024