



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING**

December 19, 2024

**1. CALL TO ORDER CLOSED SESSION AGENDA**

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:00 p.m.

**2. CLOSED SESSION:** The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)
- 2.5 Collective Bargaining Session (Govt Code 3549.1 (d)): Cambrian District Teachers Association
- 2.6 Collective Bargaining Session (Govt Code 3549.1 (d)): California School Employees Association Local 641

**3. CALL TO ORDER REGULAR BOARD MEETING - 7:00 P.M.**

- 3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:08 p.m.

**MEMBERS PRESENT:**

Mr. Jarod Middleton, President  
Mrs. Carol Presunka, Vice President (*Via Zoom*)  
Mrs. Beth Erickson, Clerk  
Mrs. Janet Gillis, Member  
Mr. Nick Villalobos, Member

**STAFF MEMBERS PRESENT:**

Ms. Kristi Schwiebert, Superintendent  
Mrs. Natalie Gioco, Asst. Supt., Personnel Services  
Ms. Carlena Grandey, Admin. Asst. to Superintendent  
Mr. Linh Nguyen, Asst. Supt., Educational Services  
Mr. John Pappalardo, Chief Financial Officer  
Mr. Mujtaba Rauf, Director of Information Technology

- 3.2 Report out of Closed Session

There was nothing to report out from Closed Session.

**4. PLEDGE OF ALLEGIANCE**

The Cambrian Students led the Pledge of Allegiance.

**5. OATH OF OFFICE**

Superintendent, Kristi Schwiebert, administered the Oath of Office to re-elected incumbent trustees: Mrs. Beth Erickson and Mrs. Janet Gillis. Their term is through 2028.

**6. ADOPTION OF AGENDA**

**ACTION:** On a motion by Trustee Erickson, seconded by Trustee Villalobos, the Board adopted the December 19, 2024, agenda. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

**7. CONSENT AGENDA**

**ACTION:** On a motion by Trustee Gillis, seconded by Trustee Villalobos, the Board adopted the Consent Agenda Items as follows:



- 7.2 Approved the Personnel Report  
Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

## 8. ANNOUNCEMENTS

- 8.1 Board President Middleton announced that all school sites will be closed for winter break beginning Monday, December 23 through Friday, January 3, 2025. Classes will resume for students on Monday, January 6, 2025.

Board President Middleton announced that after 11 years of serving on Cambrian's the Governing Board, he will be retiring from the Board on January 16, 2025.

- 8.2 Superintendent Schwiebert thanked Trustee Middleton for his many years of service and his dedication to the Cambrian School District.

Superintendent Schwiebert thanked Trustee Gillis and Erickson for their continued commitment to the Cambrian School District and running for another term.

Superintendent Schwiebert wished every a very happy holiday and shared how extremely grateful she is for our Cambrian family.

## 9. RECOGNITIONS

- 9.1 Reclassified Fluent English Proficient Students: English Learner students were recognized and provided a certificate of achievement who have received Reclassification Fluent English Proficient (RFEP) status in the last six months. The reclassified students were:

Aykin, Thomas	Gomez, Noah	Nguyen, Ethan
Bairraju, Ayaan	Gorea-Doung, Maia	Ramanathan, Shreyas
Becerril, Giovanni	Gusarov, Daniel	Safgarnejad, Delsa
Cabieles, Joseph	Hernandez, Sofia	Sanchez Ramirez, Diego
Cabuya Pena, Danna	Jacome-Zavala, Christopher	Siadous, Galen
Chen, Daniel	Kabanov, Mark	Sun, Ashley
Chen, Jocelyn	Katz, Katya	Tamura, Coco
Chen, Philip	Kim, Christian	Torres, Isabella
Cornea, Alexandru	Kim, Elin	Tu, Yimi
Cortes, Tadeo	Kim, Jonathan	Turkoz, Daphne
De Andrade Garf, Julia	Kiner, Noah	Veytser, David
Escobar, Emilio	Kuo, Ivan	Vinod, Yuga
Espinoza, Ashley	Lacerda Veloso, Sophia	Vinod, Yuva
Garcia Villanueva, Yetzali	Liang, Kevin	Wolfe, Alan
Garcia, Kayla	Lin, Ya Jui	Yean, Colin
Garimella, Deethya	Liu, Jiashu	
Ghaderi, Dorsa	Luksha, Stafaniya	

- 9.2 Good Apple: Individuals who have gone "the extra mile" for the students of our District were recognized by the Board for their hard work and dedication. Board President Middleton presented them with Good Apple Awards and lapel pins while Superintendent Schwiebert shared with the audience why the individuals were receiving the Good Apple award and thanked them for the support they have provided to our students and district. The recipients were:

Christina Rodriguez, Farnham	Michelle Sanchez, Price
Lauren Drag, Price	Eleisa Lee, Steindorf
Kiley Salaz, Price	

## 10. PUBLIC COMMENTS

There were no comments from the public.



There were no public comments or public attendance at the Zoom location of Trustee Presunka.

## 11. INFORMATION AND STUDY ITEM

- 11.1 Measure R: Change Orders 6A, 4C, 7D, and 4E - Modular Classroom Projects: Ms. Cheryl Demeyer from Cumming Group, presented the change orders in connection with the replacement the oldest portables located at Fammatre, Farnham, Sartorette, and Price Middle School.

*Correction: The Galeb Paving Change Order #6A, is a credit of \$203,280.00, instead of the listed \$160,306.16 credit on the agenda item.*

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Presunka, the Board ratified the four (4) necessary change orders; 6A, 4C, 7D, and 4E, in connection with the Modular Classroom Projects and the revised amount of the total credit to \$335,461.16. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 11.2 Measure R: Resolution 24-25-05 - Declaring the Futility of Public Bidding for Site Concrete Trade Services for Increment 1 Sitework for Modular Classrooms at Fammatre, Farnham, Sartorette, and Price Middle Schools: Ms. Cheryl Demeyer from Cumming Group, presented the resolution. The resolution will allow the District to continue with McGuire and Hester (formerly named Casey-Fogli Concrete at the time of bid) to complete the current project in process with the 14.51% increase over the original contracted amount due to the required accessibility (ADA) upgrades for state certification.

**ACTION:** On a motion by Trustee Gillis, seconded by Trustee Erickson, the Board approved Resolution 24-25-05 and allow Cambrian to continue working with McGuire and Hester and complete Increment 1 Sitework for Modular Classrooms at Fammatre, Farnham, Sartorette, and Price Middle School. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 11.3 Property Redevelopment: Exchange and Joint Escrow Agreement with Silverado San Jose, Inc - Metzler A - Third Amendment: Chief Financial Officer, Dr. John Pappalardo, presented the third amendment to the Exchange Agreement with Silverado Memory Care to extend the closing of escrow from December 31, 2024, to on or prior to January 31, 2025, due the approval from the City of San Jose Planning Commission.

**ACTION:** On a motion by Trustee Erickson, seconded by Trustee Middleton, the Board approved the Third Amendment to the Exchange and Joint Escrow Agreement with Silverado San Jose, Inc. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 11.4 Curriculum & Instruction: English Learner Program Update: Mr. Linh Nguyen, Assistant Superintendent of Educational Services, provided an update on the English Learner Program. He reviewed Cambrian's goals and the programs overall achievement for the 383 English Learner students. Mr. Nguyen also highlighted the programs and services we offer.

- 11.5 Budget: First Interim Report 2024-25: Chief Financial Officer, Dr. John Pappalardo, presented the first interim report for Board certification as required by Education Code Sections 35015 and 35035 (g). Dr. Pappalardo shared the general fund assumptions and highlighted the unrestricted and restricted revenues and expenditures. The Board had an opportunity to review the report to ensure the District will be able to meet its financial obligations through June 2025.

**ACTION:** On a motion by Trustee Gillis, seconded by Trustee Middleton, the Board approved the first Interim Report, found that the District will be able to meet its financial obligations through June 30, 2025, and the two subsequent fiscal years, authorized the Board President to certify and file a "positive" financial certification statement with the Santa Clara Office of Education. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes



- 11.6 Budget: Advisory Committee Update: The Budget Advisory Committee was formed in October 2, 2024, to help identify and recommend strategies to reduce deficit spending by approximately \$2 million for the 2025-26 school year. Chief Financial Officer, Dr. John Pappalardo, presented an overview of the committee and development criteria to ensure the District remains fiscally solvent and protects high-quality classroom experiences for our students

- 11.7 Budget: Annual Developer Fees Report 2024: Dr. John Pappalardo, Chief Financial Officer, summarized the revenue and expenditures of money collected through developer fees.

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Erickson, the Board accepted the report thereby making it available to the public as statutorily required Government Code section 66006. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 11.8 Statement of Votes and Certificate of November 5, 2024, Trustee Election Results (Elections Code 15400): Superintendent Schwiebert shared that the Governing Board is required to formally to accept the Statement of Votes, the Certificate of Election Results, and declare the final results of the November 5, 2024, election.

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Villalobos, the Board accepted the Statement of Votes, the Certificate of Election Results, and declared the final results of the November 5, 2024 election. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 11.9 Measure BB: Statement of Votes and Certificate of November 5, 2024, Election Results (Elections Code 15400): Superintendent Schwiebert shared that the Governing Board is required to formally to accept the Statement of Votes, the Certificate of Election Results, and declare the final results of the November 5, 2024, election for Measure BB.

**ACTION:** On a motion by Trustee Erickson, seconded by Trustee Villalobos, the Board accepted the Statement of Votes, the Certificate of Election Results, and declared the final results for Measure BB of the November 5, 2024 election. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 11.10 Board Policy and Regulation: Intradistrict Transfers 5116.1 (Annual Review) First Reading/Approval: Superintendent Schwiebert presented the revised Board Policy and Regulation in order to keep the district compliant.

**ACTION:** On a motion by Trustee Villalobos, seconded by Trustee Erickson, the Board approved Board Policy and Regulation: 5116.1 Intradistrict Transfers 5116.1 removal of one word. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 11.11 Governing Board Office Hour Update: December 9: The Governing Board of Trustees had the opportunity to highlight some of the topics that were conveyed at the last Governing Board Office Hour held at Fammatre Elementary School. No follow up or direction was requested of staff.

## 12. ORGANIZATION OF THE GOVERNING BOARD

- 12.1 Annual Organization Meeting of the Board of Education: The Governing Board had the opportunity to hold their annual organizational meeting to elect a president, vice president, clerk, meetings dates, and designate the Board Representative to the Santa Clara County Committee. Results as follows:

- 12.2 Board Calendar for 2025-26: The Board had the opportunity to discuss potential calendar days for the 2025-26 school Board meetings.

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Erickson, the Board approved the 2025-26 calendar (Option C) for the Board of Trustees meetings. Motion **CARRIED** 5-0



Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 12.3 Election of Board Clerk: The Board had the opportunity to discuss candidates for the Clerk of the Board of Trustees for the 2025 calendar year.

**ACTION:** On a motion by Trustee Gillis, seconded by Trustee Middleton, the Board elected Mrs. Janet Gillis as Clerk of the Board of Trustees for the year 2025. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 12.4 Election of Board Vice President: The Board had the opportunity to discuss candidates for the Vice President of the Board of Trustees for the 2025 calendar year.

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Gillis, the Board elected Mrs. Beth Erickson ,as Vice President of the Board of Trustees for the year 2025. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 12.5 Election of Board President: The Board had the opportunity to discuss candidates for the President of the Board of Trustees for the 2025 calendar year.

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Erickson, the Board elected Mrs. Carol Presunka as President of the Board of Trustees for the year 2025. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

- 12.6 Naming of a Board Representative to the Santa Clara County Committee - 2025 Election: President Middleton stated that Education Code § 35023 requires that the governing board of each school district to select one of its members to vote in the 2025 County Committee on School District Organization.

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Erickson, the Board selected incoming Board President, Mrs. Carol Presunka, to vote in the election for members of the County Committee on School District Organization in 2025. Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

### 13. COMMUNICATIONS

- 13.1 California School Board Association Governance Team Learning: The Board had an opportunity to share items that they learned during the 2024 California School Board Association Annual Education Conference. Some of the topics they learned about are:

- Mental health
- Legalities and changes in the law
- AI technology
- Changes in Title IX
- Dual Emersion Programs
- Communication Strategies for Districts
- English Learners
- Special Education Inclusion
- Improving Test Scores
- Innovative Technology

- 13.2 Verbal and Written Communications:

Trustee Gillis wished everyone a happy holiday.

Trustee Erickson encouraged everyone to have nice break.

Trustee Presunka participated in a small group meeting with Leadership Associates who is conducting the search for the new Superintendent for the Santa Clara County of Education. Trustee Presunka also meet with the Santa Clara County School Boards Association Legislative Action Committee and the Santa Clara County of Education Director of Housing.

Trustee Villalobos wished everyone a Merry Christmas.



**14. CLOSED SESSION**

There was no resumption of closed session.

**15. ADJOURNMENT**

**ACTION:** There being no further business, the December 19, 2024, regular meeting of the Governing Board of Trustees was adjourned at 9:20 p.m. on a motion by Trustee Erickson, seconded by Trustee Villalobos.  
Motion **CARRIED** 5-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

Approved and ordered entered into the proceedings of the Cambrian School District on February 6, 2025.

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Kristi Schwiebert  
Secretary to the Governing Board