



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

August 3, 2023

1. CALL TO ORDER CLOSED SESSION

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:00 p.m.

2. CLOSED SESSION: The Board convened in Closed Session to discuss the following:

- 2.1. Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2. Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3. Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)
- 2.4. Public Employee Performance Evaluation, Superintendent (Govt Code 54957)

3. CALL TO ORDER REGULAR BOARD MEETING - 7:00 P.M.

3.1. The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:06 p.m.

MEMBERS PRESENT:

Mrs. Janet Gillis, President
Mr. Jarod Middleton, Vice President
Mrs. Carol Presunka, Clerk
Mr. Nick Villalobos, Member (Joined via Zoom at 7:22 pm)

STAFF MEMBERS PRESENT:

Ms. Kristi Schwiebert, Superintendent
Mrs. Natalie Gioco, Asst. Supt., Personnel Services
Ms. Carlana Grandey, Admin. Asst. to Superintendent
Mr. Linh Nguyen, Asst. Supt., Educational Services
Mr. Mujtaba Rauf, Director of Information Technology

3.2 Report out of Closed Session

There was nothing to report out from Closed Session.

4. PLEDGE OF ALLEGIANCE

The Board President led the Pledge of Allegiance.

5. ADOPTION OF AGENDA

ACTION: On a motion by Trustee Middleton, seconded by Trustee Presunka, the Board adopted the August 3, 2023, agenda. Motion **CARRIED** 3-0

Gillis-Yes; Middleton-Yes; Presunka-Yes

6. CONSENT AGENDA

ACTION: On a motion by Trustee Middleton, seconded by Trustee Presunka, the Board adopted the Consent Agenda Items as follows:

- 6.2 Approved the Personnel Report
- 6.3 Approved the Annual Overnight Field Trips: 5th Grade Science Camps for Farnham, Farnham, and Sartorette
- 6.4 Approved the 2023-24 School Calendar Revision (Back to School Night Correction)
- 6.5 Approved the 2023-24 Board Meeting Calendar Revision
Motion **CARRIED** 3-0

Gillis-Yes; Middleton-Yes; Presunka-Yes

7. ANNOUNCEMENTS

- 7.1. Board President Gillis welcomed everyone to the 2023-24 school year and shared that the first day of school is on Thursday, August 17th. President Gillis also encouraged everyone to visit their school's website to ensure they do not miss any important information.
- 7.2. Superintendent Schwiebert shared that administrators are back on campus and getting ready for the new school year. She also expressed that our school sites have been under construction over the summer and that the school construction zone will have a smaller footprint prior to the students arriving on campus to ensure their safety.

8. PUBLIC COMMENTS

There were no comments from the public.

9. INFORMATION AND STUDY ITEMS

- 9.1. Facilities: Award Architectural Service Contract for Roofing Upgrades at the Cambrian Community Center: Superintendent Schwiebert presented the proposed contract with Finney Architects to provide architectural and engineering services for the design and preparation of drawings and specifications for Roofing upgrades and HVAC upgrades at the Cambrian Community Center locations at the Price Middle School Campus. The fixed fee based for the project is ten percent (10%) of the actual construction costs for this scope of work and at this time, it is too early to determine actual construction costs. Based off of similar past projects in the past, Finney Architects will base their percentage of fees on an estimated \$1,500,000 project budget during this early stage.

ACTION: On a motion by Trustee Middleton, seconded by Trustee Gillis, the Board approved the Architectural Service Contract with Finney Architects for Roofing Upgrades at the Cambrian Community Center. Motion **CARRIED** 3-0

Gillis-Yes; Middleton-Yes; Presunka-Yes

- 9.2. Employment Agreement: Chief Financial Officer Second Contract Amendment: Superintendent Schwiebert presented the second contract amendment for Chief Financial Officer, Dr. John Pappalardo. The amendment has been updated to reflect:

- An extension to the contract term by one (1) year which now ends on June 30, 2025
- An adjustment in base compensation to reflect the 8% increase provided to all employees, effective July 1, 2023
- An adjustment in longevity compensation to reflect his years of service, effective July 1, 2023

ACTION: On a motion by Trustee Middleton, seconded by Trustee Gillis, the Board approved the second amendment to the Chief Financial Officer's Employment Contract. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

Trustee Villalobos joined the meeting via Zoom at 7:22 pm.

- 9.3. Superintendent Employment Contract: Second Amendment: Board President Gillis summarized the proposed second amendment to the Superintendent's employment contract. The terms of the amendment include:

- An extension to the contract term by one (1) year which now ends on June 30, 2027
- An adjustment in base compensation to reflect the 8% increase provided to all employees, effective July 1, 2023
- The addition of steps to the Superintendent's position in alignment with other Cambrian Employee groups

ACTION: On a motion by Trustee Gillis, seconded by Trustee Middleton, the Board approved the second amendment to the Superintendent’s Employment Contract. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

9.4 Potential Future Board Agenda Items (Cambrian Board Policy 9322): As outlined in Board Policy 9322, the Board members had the opportunity to request an item to be added to a future Board Agenda. Some of the items discussed were:

- Embedding study sessions into a regular board meeting
- Planning for the updating the Strategic Plan

10. COMMUNICATIONS

Trustee Presunka had the opportunity to attend the Westside Board Meeting. During the meeting with neighboring Board members they discussed upcoming parcel taxes and other districts school safety surveys. Mrs. Presunka also thanked the Superintendent for including the Board in the beginning of year management team meeting.

Trustee Middleton enjoyed walking through the sites that are currently under construction and was amazed at how much construction can be done during the 41 working days of summer.

Trustee Gillis commended that staff who work year around and appreciates the invisible things that the staff does in order to continue to keep Cambrian School District a great place for all.

11. CLOSED SESSION

There was no resumption of closed session.

12. ADJOURNMENT

ACTION: There being no further business, the August 3, 2023, regular meeting of the Governing Board of Trustees was adjourned at 7:40 p.m. on a motion by Trustee Middleton, seconded by Trustee Presunka. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Villalobos-Yes

Respectfully submitted,

Approved and ordered entered into the proceedings
of the Cambrian School District on September 7, 2023.

Kristi Schwiebert
Secretary to the Governing Board

Clerk of Governing Board of Trustees